

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
November 21, 2016**

CALL TO ORDER WORK SESSION OF THE BOARD OF TRUSTEES

A work session of the Board of Trustees for the Town of Fairplay was called to order at 5:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane. Trustees present were Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Administrator Tina Darrah, Public Works Director Vaughn Mead, Police Chief Joel Vice, Town Treasurer Kim Wittbrodt, Public Works Assistant Ray Bramlett, Special Events Coordinator Julie Bullock and Charlie Schultz.

The Board of Trustees discussed the amended 2016 and proposed 2017 budget and spoke with Charlie Schultz regarding the conceptual drawings for a visitor center/public restroom structure proposed for construction in 2017 next to Town Hall.

CALL TO ORDER REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:09 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Police Chief Joel Vice, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner, Special Event Coordinator Julie Bullock and Town Building Inspector Gerrits Kasper.

AGENDA ADOPTION

Motion #1 by Trustee Just, seconded by Trustee Douglas, that the agenda be adopted as presented. Motion carried unanimously.

CONSENT AGENDA (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

- A. **APPROVAL OF MINUTES** – November 7, 2016
- B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$53,970.98.

Motion #2 by Trustee Douglas, seconded by Trustee Just, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge- yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

CITIZEN COMMENTS

No citizen comments offered.

PRESENTATION

- A. **South Park Chamber of Commerce Future Plans and Goals**

Phil Brogan, Chamber President, and Becky Landwehr, Chamber Board Member, introduced themselves and spoke to the Board about the recent restructuring of the South Park Chamber of Commerce and their ongoing efforts with recruitment of new business members. They said that the entire Chamber Board was relatively new and they already have 80 businesses signed up as members. They are hosting a December Holiday Business After Hours mixer for all area businesses, members and non-members alike, on December 8th and invited the Board to attend.

PUBLIC HEARING

- A. **Continued - Amended 2016 and Proposed 2017 Budget**

The public hearing was re-opened at 6:18 p.m. by Mayor Lane.

Mayor Lane asked if anyone in the audience had questions or concerns regarding the Amended 2016 and Proposed 2017 Budgets and there was no response from the public.

The Board and Staff discussed proposed allocations for street improvements in the 2017 Budget. Town Administrator/ Clerk Darrah stated that there is \$100,000 allocated for street pavement projects in 2017.

Motion #3 by Trustee Just, seconded by Trustee Douglas, that the Public Hearing for the 2016 Amended and 2017 Proposed Budget be continued to December 5, 2016 at 6:00 p.m. Motion carried unanimously.

UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

NEW BUSINESS

A. Should the Board Approve Adoption of Resolution No. 24, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SCOTT AND LAURENCE BURNETT FOR THE BURNETT GARAGE DOOR REPLACEMENT PROJECT."?

Town Administrator/ Clerk Darrah stated that this resolution approves an agreement with Scott and Laurence Burnett for the Burnett Garage Door Replacement Project and staff has reviewed the application and has found it in compliance with the PIIP rules and regulations. The applicant is requesting \$682 towards the replacement of two garage doors at the property located at 790 Bogue Street that have a projected materials and labor cost of approximately \$2,254. The Burnetts had applied for PIIP funds earlier this year for the replacement of their siding and exterior man doors but did not qualify for funds because the work had been completed prior to them making application. Staff suggested that the Board approve this application and amend the PIIP line item to \$12,210.

Motion #4 by Trustee Just, seconded by Trustee Dodge that the Board Approve Adoption of Resolution No. 24, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND SCOTT AND LAURENCE BURNETT FOR THE BURNETT GARAGE DOOR REPLACEMENT PROJECT" and the PIIP budget line item be amended to \$12,210. A roll call vote was taken: Dodge- yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

B. Discussion Regarding 2012 Building Code Adoption

Town Building Inspector Kasper recommended that the Town consider adopting the 2012 Building Codes, stating that Park County has already adopted the 2012 Building Codes. He was tested on the 2012 Building Codes prior to becoming the Building Inspector a few years ago and he feels that it is a good idea to have consistency throughout Park County. Gerrits answered Board questions regarding basic differences between the 2006 Code, currently in use by the Town, and the 2012 Code.

The Board agreed with Town Building Inspector Kasper's recommendation and instructed Staff to draft an Ordinance for their consideration and approval.

C. Approval of Agreement with Colorado Employees Benefit Trust

Town Treasurer Wittbrodt stated that approval of the agreement with CEBT for employee health coverage will increase benefits costs by less than 1%, while staying with the current plan with United Health Care will result in an 18% increase. Staff recommended approval of the agreement with CEBT.

Motion #5 by Trustee Just, seconded by Trustee Douglas, that the Board approve the Agreement with Colorado Employees Benefit Trust. A roll call vote was taken: Dodge- yes, Stapp – yes, Lane – yes, Douglas – yes, Just - yes. Motion carried unanimously.

D. Other new business

No other new business offered

STAFF AND COMMITTEE REPORTS

Public Works Director Mead provided a written staff report and offered to answer any questions the Board may have. He stated that the Public Works snow removal equipment is ready to go when the weather changes. Trustee Stapp asked him to pick up the Beary Beary Bakery sign in her yard as well as follow up on the removal of material left in the alley behind her home by CNG and Mead agreed to take care of these items. Trustee Just suggested that the reference made regarding the crew not being licensed for ADA concrete work be omitted from future reports as this type of licensing does not exist.

Police Chief Vice stated that he continues to work on downloading the data collected by the two new permanent speed signs. He is working with Public Works Director Mead to iron out the software and hardware issues.

ADJOURNMENT

Mayor Lane, noting that there being no further business before the Board, declared that the meeting be adjourned at 6:42 p.m.

Gabby Lane, Mayor

ATTEST:

Claudia Werner, Deputy Town Clerk